

INFORMATION AND INSTRUCTIONS FOR FILING AN  
**AFFIDAVIT OF NON-MILITARY  
SERVICE**

An Affidavit of Non-Military Service is a sworn statement stating that to the best of your knowledge, you know that the defendant(s) are not currently in the military service. Without the Non-Military Affidavit, the Judge will not accept the default. **You may not enter a default against a person in the military service.**

If you do not know if the individual(s) in the lawsuit are in the Military Service, you may contact the Department of Defense Manpower Data Center at [www.defenselink.mil/faq/pis/PC09SLDR.html](http://www.defenselink.mil/faq/pis/PC09SLDR.html) and request the information from the United States Department of Defense.

After obtaining the information from the United States Department of Defense, attach your response to the Non-Military Affidavit and file with the Clerk of Court.