



TOM BEXLEY, Clerk of the Circuit Court & Comptroller

1769 East Moody Blvd., Building #1 • Bunnell, Florida 32110

Phone: (386) 313-4400 • Website: flaglerclerk.com

INSTRUCTIONS FOR FILING A REPLEVIN AGAINST A PAWNBROKER FOR MISAPPROPRIATED GOODS

STEP ONE

The following paperwork and fees are required to process your Replevin case:

- **PAPERWORK:**
 - Original Replevin Complaint
 - Copy of written notification to pawnbroker including either certified mail return receipt or signed receipt from pawnbroker (if hand delivered)
 - Copy of the applicable law enforcement agency's report
 - One (1) copy of all documents for **each** defendant
 - One (1) copy of all documents for your records
- **FILING & SERVICE FEES:**

Pursuant to Florida Statute 539.001, the Court shall waive any filing fee for the petition and the sheriff shall waive the service fees.

STEP TWO

File the documents with the Clerk of Court County Civil Division at:

Flagler County Clerk of the Circuit Court
Kim C. Hammond Justice Center
1769 East Moody Boulevard, Building 1
Bunnell, FL 32110

STEP THREE

Once the Clerk's Office has processed your complaint, a hearing date will be scheduled and an Order to Show Cause will be prepared for issuance by the Judge assigned to your case. Once the Order to Show Cause is entered, a copy will be furnished to you by mail. The Clerk will forward your Replevin Complaint and Order to Show Cause to the sheriff's department for service on the Defendant.

SETTLEMENT:

If you and the defendant resolve the case prior to the hearing date, you may file a Replevin Notice of Satisfaction which is available on the Clerk of Court's website at www.flaglerclerk.com.